

HCT strategic planning tool

January 29- January 31, 2013

Agenda

Objectives:

- Develop outputs based on program questions and available data.
- Present outputs and discuss program strengths and gaps.
- Identify potential action steps and way forward for HCT programs.

Day	Program Activity	
DAY 1 (Tues, Jan 29)		
0900-0930	Welcome and introductions <ul style="list-style-type: none"> • Overview of workshop goals and agenda 	
0930-1015	Overview of process in applying Strategic Planning Tool <ul style="list-style-type: none"> ○ Strategic planning questions ○ Identifying gaps and establishing action steps ○ Data sources 	
1015-1100	Overview of Strategic Planning Tool <ul style="list-style-type: none"> ○ HCT data use tool introduction ○ Data key ○ Software requirements 	
1100-1115	Break	
1115-1230	<ul style="list-style-type: none"> • HCT program outputs <ul style="list-style-type: none"> ○ Program and epi data ○ Facility locations 	
1230-1300	<ul style="list-style-type: none"> • HCT program outputs (contd) <ul style="list-style-type: none"> ○ Expenditure data / costing 	
1300-1400	<ul style="list-style-type: none"> • Lunch 	
1400-1530	<ul style="list-style-type: none"> • Continued: HCT program outputs 	
1530-1545	Break	
1545-1700	<ul style="list-style-type: none"> • Discussion <ul style="list-style-type: none"> ○ Further questions and analysis ○ Priority districts ○ Additional questions and geographic focus ○ Additional data and output needs 	
Day 2 (Wed, Jan 30)		
0900-0930	Review of day 1	
0930-1000	Walk through of the HCT Data Use tool	
1000-1030	Data sources and indicators: <ul style="list-style-type: none"> ○ Selecting question of interest ○ Selecting data to address question 	

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1030-1045	Break	
1045-1115	Software introduction <ul style="list-style-type: none"> • Verify all computers have necessary software • Dropbox tutorial 	
1115-1300	Introduction to the Excel-based data use tool <ul style="list-style-type: none"> ○ Lecture guided small group work: Create a pivot table and charts 	
1300-1400	Lunch	
1400-1600	Introduction to mapping <ul style="list-style-type: none"> • Lecture guided small group work: Create maps using EpiInfo3.5.3 	
1600-1615	Break	
1615-1700	<ul style="list-style-type: none"> • Discussion of outputs <ul style="list-style-type: none"> ○ Developing additional outputs ○ Identifying additional data sources 	
Day 3 (Thurs, Jan 31)		
0900-1030	Review: <ul style="list-style-type: none"> • HCT Strategic Planning tools and outputs <ul style="list-style-type: none"> ○ Capacity building sessions ○ Additional outputs from previous day 	
1030-1045	Break	
1045-1200	Implications for PEPFAR and SAG program planning	
1115-1300	Next steps and action items for HCT priorities	